

General Counsel – Pennsylvania Medical Society

The Pennsylvania Medical Society, a statewide professional association which provides representation and advocacy for physicians, is seeking a qualified individual to serve as their General Counsel.

The General Counsel provides legal advice on a range of health law and general corporate legal services to PAMED. This position develops and maintains stakeholder relationships, and provides coordination with outside counsel, as needed. They also provide advice and guidance on issues of corporate governance, as requested.

Responsibilities include:

- Advise physician leadership and staff on health law and general corporate legal issues.
- Participate in policy development at the senior staff, EVP, and board levels.
- Identify emerging health law and related policy issues and help develop PAMED policy in conjunction with physician leadership. Research relevant legal issues and compile pertinent data and background information. Analyze options and prepare recommendations.
- Advocate PAMED legal and related policy positions with judicial, legislative, and administrative bodies, third party payers, and the public in conjunction with other key staff. Draft and review supporting material (including regulatory comments, position papers, and proposed legislation and regulations). Represent PAMED at coalition planning sessions, legislative and administrative proceedings, and other meetings.
- Develop PAMED litigation policy and strategy.
- Supervise Legal department staff.
- Make presentations to physician leaders and groups on health law and related policy topics.
- Find the full job description for this position on www.pamedsoc.org/jobs.

Qualifications:

- Minimum 5 years' experience as an attorney in health law and related matters. Admission to State Bar of Pennsylvania. Association counsel experience helpful;
- Knowledge and expertise in a wide range of state and federal health laws;
- Expertise in transactional and regulatory health law issues, including physician licensure, allied health practitioners, health facility licensure, hospital medical staff issues;
- Expertise in legal research, writing, and oral advocacy;
- Working knowledge of other health law areas, including medical liability, third party reimbursement, managed care, and integrated delivery systems, physician employment, and health care decision-making;
- Policy development and strategy skills. Must be capable of identifying key issues, compiling background data and other information, analyzing options, and making recommendations;
- Experience with parliamentary procedures required;
- Strong written and oral communication skills. Must be proficient in speaking to large and small groups on health law and policy matters. Must be able to explain complex matters within area of responsibility in an understandable fashion, both in written materials and oral presentations;
- Traditional corporate counsel skills, including contract review and drafting;
- Supervisory skills, including supervision of outside counsel;
- Adept at quickly developing expertise needed to address immediately pressing issues;
- Must be capable of handling all responsibilities independently, while keeping supervisor and other key staff informed of activities;
- Special Requirements: High incidence of after-hours and weekend meetings and periodic travel.

This is a Full Time, Exempt, Monday through Friday position. A comprehensive salary and benefits package (Medical, Dental, Vision, Group & Voluntary Life, and 401k with match & profit-sharing) is offered.

If interested in viewing the full job description and applying for the General Counsel position, go to our website www.pamedsoc.org/jobs. Complete an application online and include your cover letter with salary requirement and resume. E.O.E.