

CONNECTICUT STATE MEDICAL SOCIETY
SEARCH FOR EXECUTIVE DIRECTOR

The Connecticut State Medical Society is seeking an Executive Director to start on or before July 1, 2020. The successful candidate will have a minimum of a bachelor's degree, but an advanced degree is preferred. Experience as an executive with a medical society or association is also preferred. The executive director is responsible for overseeing activities, functions, operations and services of the Connecticut State Medical Society. These duties include working with the President and other officers of CSMS, the Council, and the House of Delegates. An integral part of the Executive Director's responsibilities is to keep physicians advised of Federation of Medicine activities and socioeconomic matters. The executive director also works with the CSMS AMA delegation, is involved in lobbying activities and represents CSMS at various functions including appropriate health care forums and panels.

In addition, the Executive Director undertakes the following:

- (a) Maintain working contact and cooperation with component associations of The Society;
- (b) Maintain active liaison with State government agencies;
- (c) Maintain active liaison with the Chicago headquarters of the American Medical Association and its Washington office;
- (d) Maintain active liaison with voluntary health agencies serving Connecticut;
- (e) Maintain active liaison with the Council of New England State Medical Societies;
- (f) Implement and coordinate the activities of the Society with respect to legislative programs;
- (g) Implement and coordinate the Society's public relations and publicity programs;
- (h) Aid and assist the officers, boards, and committees of the Society in performance of their powers and duties;
- (i) Manage the Society's staff, budget and operations.

Salary and benefits will be discussed with candidates who are selected as finalists, and are negotiable commensurate with experience and qualifications.

Please submit resumes with all relevant information to:

Connecticut State Medical Society

c/o Gregory J. Pepe, Counsel

195 Church Street, 13th Floor

New Haven, CT 06510

gpepe@npmlaw.com

Deadline for applications is May 15, 2020.